



Position Description

Position Title: Event Technician

Primary Purpose: To conduct GenLife's event activities to ensure an ethical and timely medical education event.

Essential Functions/Responsibilities:

- Ensure compliance with UAGA, AATB and other applicable rules and regulations.
- To conduct all duties surrounding the successful completion of medical training events.

Position Dimensions:

- Possess an associate or bachelors degree in a related area.
- Proven track record of 2+ years experience.
- Knowledge of American Association of Tissue Bank (AATB) and Uniform Anatomical Gift Act (UAGA) rules and regulations.
- Interpersonal and conflict resolution skills.
- A professional results-oriented attitude.
- Has the flexibility to handle the challenges of a changing environment.
- Possess uncompromising integrity.
- The ability to effectively communicate with other team members.

Prepared: September, 2009